

ERASMUS+ PROJECT 2023-1-RS01-KA220-HED-000156660

EPIR | E-Procedure of Institutional Recognition of Foreign Higher Education Documents

On July 16th, the Polytechnic University of Marche in Ancona organized the meeting of the responsible persons at the universities involved in the EPIR ERASMUS+ project. The representative of the “1 Decembrie 1918” University of Alba Iulia attended the meeting online, as the admission process for international students and Romanians everywhere was ongoing at that time.

The EPIR project is very important for the “1 Decembrie 1918” University of Alba Iulia, a university located in the heart of Transylvania. Our university attracts students from the surrounding areas, as well as Romanian students living abroad – and a growing number of foreign non-EU students. In 2023 around 700 applications were submitted on the platform for the admission of non-EU candidates, while in 2024 there were around 1700 applications submitted on the platform.

During the past years, the “1 Decembrie 1918” University of Alba Iulia has benefited from an increased number of students for all the Faculties and study levels: bachelor, master and doctoral studies. Still, the university is facing competition in the area from other universities and therefore has introduced new fields of study as a response to the demands of the labor market.

The most important tools for the admission of foreign non-EU and Romanians everywhere students are the two platforms developed and used by the university:

- <https://intladm.uab.ro/>
- [Admitererdp.uab.ro](https://admitererdp.uab.ro)

Of the two, the former is the online platform used in all the stages of the application process by candidates from non-EU countries. It ensures the admission process from start to finish and is developed, maintained and expanded in-house.

EPIR project partners:



UNIVERSITY
OF NOVI SAD



UNIVERSITÀ
POLITECNICA
DELLE MARCHE



ROMANIA
1 DECEMBRIE 1918
UNIVERSITY OF ALBA IULIA



50 years of
University
of Split



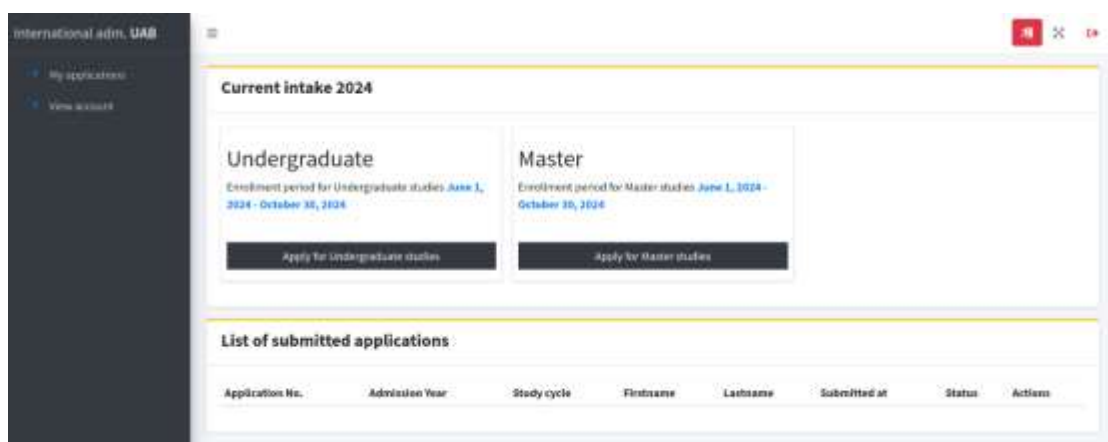
REPUBLIC OF SERBIA
Qualifications Agency



The platform was designed in accordance to the national legal requirements and is a useful tool for candidates, intermediaries, university staff and coordinators.

For the user, the main features of the platform are:

- Account creation, verification, password reset, account updates,
- Can apply for the open Current intakes, available,
- Can easily and reliably apply for a study program at our university, using validated, dynamic forms and steps,
- Application preview and document generation,
- Email notifications at almost every step of the application process,
- 100% of the process is online, we only meet at enrolment.



For the intermediaries:

- Everything from **User** plus:
- The ability to register for more than one application during an Intake,
- Easy web interface for multiple application management.

Application No.	Admission Year	Study cycle	Firstname	Lastname	Submitted at	Status	Actions
80	2024	Undergraduate	Emery	Barthel	February 7, 1993 at 1:11 PM	Accepted application	View Edit
<p>Reason: not rejected Important: You must go through all the steps of the application (the data is already filled in) and make the changes specified above by the admission committee. Once you've made your changes, proceed with clicking "Next step" until the last step where you'll have to resign and resubmit the application (just like when you first submitted it). You will receive a new email containing the documents required to register with the changes made by you.</p>							
30	2024	Undergraduate	Chenelle	Emmeline	April 4, 2023 at 4:12 PM	Payment submitted	View
						Document - Letter of Acceptance	
						Document - Tuition fee	
41	2024	Undergraduate	Wayne	Balinger	April 4, 2024 at 5:26 AM	Payment submitted	View Edit
<p>Reason: not rejected Important: You must go through all the steps of the application (the data is already filled in) and make the changes specified above by the admission committee. Once you've made your changes, proceed with clicking "Next step" until the last step where you'll have to resign and resubmit the application (just like when you first submitted it). You will receive a new email containing the documents required to register with the changes made by you.</p>							
30	2024	Undergraduate	Marshall	Hornesick	December 25, 2021 at 4:35 AM	Accepted application submitted	View
20	2024	Undergraduate	Shenston	Irish	March 10, 2023 at 9:21 AM	Accepted application	View Edit
<p>Reason: not rejected Important: You must go through all the steps of the application (the data is already filled in) and make the changes specified above by the admission committee. Once you've made your changes, proceed with clicking "Next step" until the last step where you'll have to resign and resubmit the application (just like when you first submitted it). You will receive a new email containing the documents required to register with the changes made by you.</p>							

The main features for the university **staff** and **coordinators** are:

- Create, update, view all Admission sessions,
- Configure and publish education offer,
- See all the applications and their status,
- View, validate, invalidate, reject applications,
- Generate all the documents needed for the application process,
- Upload documents for the **User** accounts,
- Log sent emails,
- See all accounts created,
- And many more features from security to easy data management.

2024 - Current intake		44 applications
Undergraduate	All applications	0
Master	All applications	0
2024		
Educational offers		
Educational offer 2023-2024		

Actions:

- Incomplete: 0
- Pending: 0
- Valid application: 0
- Invalid application: 0
- Acceptance letter requested: 10
- Payment submitted: 0
- Payment rejected: 13
- Visa Request: 0
- Enrolled: 0
- Visa denied: 12
- Application withdrawn: 15

International adm. UAB

Applications for Undergraduate Current Intake - 2024

Completed Pending Initial application Invalid application Acceptance letter requested Acceptance letter requested Payment submitted Payment rejected Visa Request Enrolled Visa denied Application withdrawn

Export data Cancelled

Search

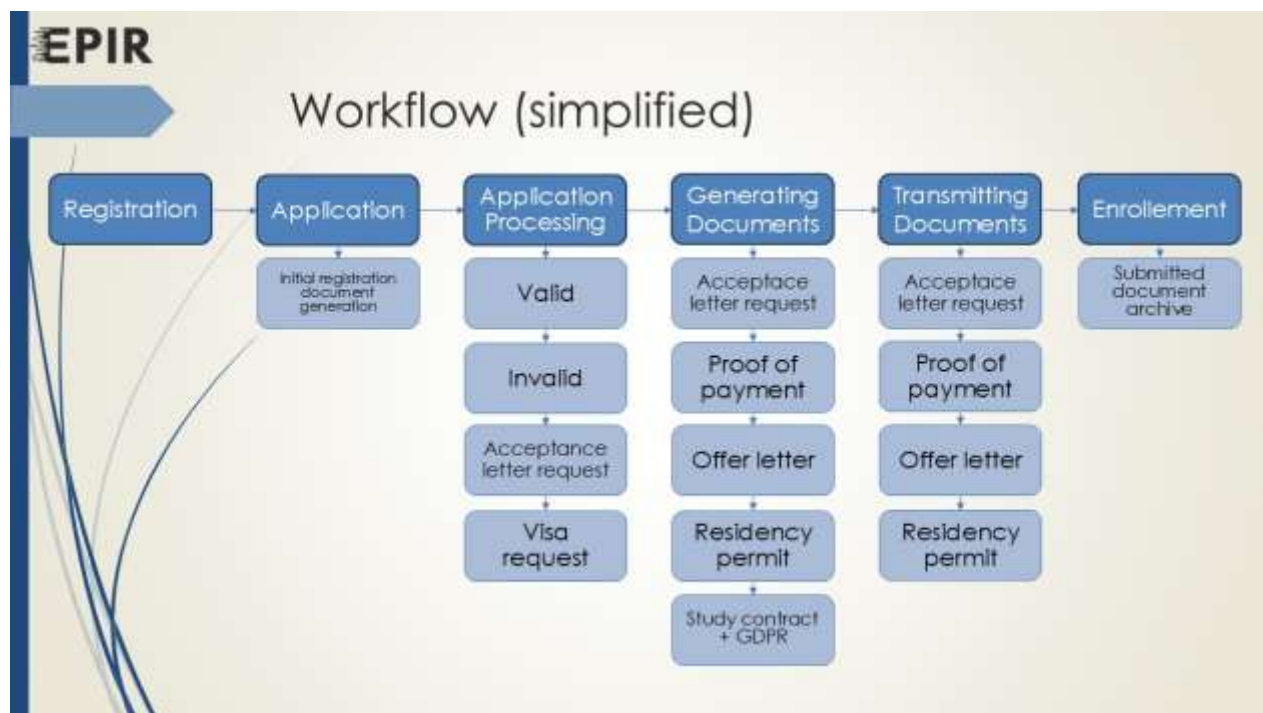
No.	Application	First name	Last Name	Country	Phone	Email	Preparatory year	University
1	20	Blanca	Herr	UNITED STATES	186402025	whiteblanca@example.net	No	Heller and Sons
2	21	Odessa	Klein	INDONESIA	117820397	hewerblanca@example.net	No	"J. Desembale (2024) University of Alpha Delta
3	22	Oliver	Schmidt	INDONESIA	+60 742 918 773	starkoliver@example.net	No	"J. Desembale (2024) University of Alpha Delta
4	40	Ellen	Ortiz	UNITED STATES	1118786126	gristell@example.net	No	"J. Desembale (2024) University of Alpha Delta
5	65	Heidi	Chang	UNITED STATES	174294801	johnsonheidi@example.net	No	"J. Desembale (2024) University of Alpha Delta
6	66	Felix	Rosen	UNITED STATES	+40 742 918 773	starkfelix@example.net	No	"J. Desembale (2024) University of Alpha Delta
7	86	Anyelise	Schaefer	INDONESIA	+40 742 918 773	starkanyelise@example.net	No	"J. Desembale (2024) University of Alpha Delta
8	94	David	McClure	UNITED STATES	186402747	graydavid@example.net	No	"J. Desembale (2024) University of Alpha Delta

Showing 1 to 8 of 8 entries

The workflow on the platform is adapted to follow all the steps required by the legislation in Romania. It ensures communication between the candidate and the university staff involved in the admission process and is transparent in all stages.

The simplified workflow is as follows:

1. Registration.
2. Application
 - a. Initial registration document generation
3. Application processing
 - a. Valid
 - b. Invalid (sent back to the candidate for corrections)
 - c. Acceptance letter request
 - d. Visa request
4. Generating documents
 - a. Acceptance letter request
 - b. Proof of payment of the tuition fee
 - c. Offer letter
 - d. Residency permit
 - e. Study contract+ GDPR
5. Transmitting documents
 - a. Acceptance letter request
 - b. Proof of payment
 - c. Offer letter
 - d. Residency permit
6. Enrollment
 - a. Submitted document archive



The platform is essential to the admission process as it allows for continuous communication between the university and the candidates and ensures a transparent admission process.

Still, future developments are necessary within the EPIR project:

- Maintain platform flexibility with continued in-house development
- More security (adding 2FA - two form factor authentication for admin accounts, implementing a custom voter system for user authorization)
- Archiving feature for old applications in compliance with GDPR
- Statistics
- Payment data collection for streamlining the refund process in accordance with the internal workflow.

With the help of the EPIR ERASMUS+ project we will be able to maintain and develop the platform and overcome all administrative challenges. Thus, the university will have a simple and smooth application process and the recognition of the foreign higher education documents enabling it to continue to develop and be recognized as a first option for international candidates.

